REPUBLIC OF KENYA

COUNTY GOVERNMENT OF BOMET

COUNTY ASSEMBLY

LIAISON COMMITTEE ANNUAL PROGRESS REPORT FOR THE FINANCIAL YEAR 2013-2014

TABLED ON 19th DEC 2014 (Thursday)

BOMET COUNTY ASSEMBLY
CLERK
P.O. Box 590-20400 BOMET

DECEMBER, 2014

BACKROUND

Mr. Speaker Sir,

On behalf of the Members of the Liaison Committee and as required under standing Order 190(5)(g). The Committee is pleased to present to the House, the Committee's annual progress report for the Year 2013/2014.

Mr. Speaker sir,

The Liaison Committee comprises of the following Honorable members:

1. Hon. Joyce Korir - Chairperson
2. Hon. Leah Kirui - Member
3. Hon. Samson Towett - Member
4. Hon. Stephen Changmorik - Member
5. Hon. Beatrice Chebomui - Member
6. Hon. Cecilia Towett - Member
7. Hon. Robert Metet- Member
8. Hon. William Mosonik- Member
9. Hon Aurelia Rono- Member
10. Hon. Samwel Bor- Member
11. Hon. Reuben Langat- Member
12. Hon. Philip Siele- Member
13. Hon. John Molel- Member
14. Hon. Robert Bett- Member
15. Hon. Christopher Ngeno- Member

Mandate of the Committee

The Committee is one of the Select committees established under Standing Order 191(1) and the Second Schedule to the Standing Orders which provides that the Liaison Committee shall deal with all matters related to the Sectoral Committees.

In addition, Standing Order 191(2) states the functions of a Liaison Committee as follows:-

(a) guide and coordinate the operations, policies and mandates of all Committees
(b) deliberate on and apportion the annual operating budget among the Committees
(c) consider the programmes of all Committees, including their need to travel and sit away from the precincts of the County Assembly
(d) ensure the committees submit reports as required by these Standing Orders;
(e) determine, whenever necessary, the committee or committees to deliberate on any matter; and
(f) give such advice relating to the work and mandate of select committees as it may consider necessary;

ACKNOWLEDGEMENT

Mr. Speaker sir,

I wish to thank the members of the Liaison Committee who have worked hard and shown much commitment in preparation of this report.

Mr. Speaker sir,

It is therefore my pleasant duty and privilege, on behalf of the Liaison Committee to table this Report and recommend it to the House for adoption.

Signed---

THE HON. JOYCE KORIR

CHAIRPERSON, LIAISON COMMITTEE

Date---18TH/12/2014--

Ownership

We, honorable members of Liaison Committee, do hereby affix our signatures to this report to affirm our approval and confirm its accuracy, validity and authenticity:-

Members **Signature**

1. Hon. Leah Kirui____________________
2. Hon. Samson Towett____________________
3. Hon. Stephen Changmorik____________________
4. Hon. Beatrice Chebomui____________________
5. Hon. Cecilia Towett____________________
6. Hon. Robert Metet____________________
7. Hon. William Mosonik____________________
8. Hon Aurelia Rono____________________
9. Hon. Samwel Bor____________________
10. Hon. Reuben Langat____________________
11. Hon. Philip Siele____________________
12. Hon. John Molel____________________
13. Hon. Robert Bett____________________
14. Hon. Christopher Ngeno____________________

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Hon. Speaker,

Pursuant to Standing Order 191(3), the Committee noted that the Committees had tabled their annual progress reports in the House for deliberation and some had even been considered by the House, the Committee therefore decided that Pursuant to Standing Order 190(5)(g), it needed to report to the House on its progress as a Committee during the FY2013/2014 for consideration by the House.

The following activities were undertaken by the Committee:

1. **Liaison Committee Meetings**

Hon. Speaker,

During the 2013/2014 financial year, Liaison Committee held several meetings. The meetings main agendas included:

i. Approval of the Committees Sittings Schedules
ii. Submission of brief progress reports from the Sectoral Committees
iii. Approval of Committees retreats
iv. Allocation of funds to the Assembly Sectoral Committees
v. Deliberations on effective coordination and supervision of the Sectoral Committees

The Committee did not hold meetings during the months of February, June and July 2014 due to the members who are chairs having commitments in their respective sectoral committees and thus priority given to these committees to ensure effective follow up on the implementation of their sectoral programmes by the County Executive Committee.

2. Approval of Committees Sittings Schedules

Hon. Speaker,

For the Financial Year 2013/2014, the Liaison Committee managed to develop and approve the committees' sittings schedule with considerations of equal distribution of time and sittings. The committees sitting schedule was critical due to ease in coordination of committee meetings. This is indicated in the minutes of the Liaison Committee meeting held on 15th January 2014 and the attached committees' sittings schedule.

3. Progress Reports from the Sectoral Committees

The Committee during its monthly meetings has been receiving brief progress reports from the committee members who are the Chairs of the Sectoral Committees formed by the Assembly. This is indicated in the minutes of the Liaison Committee meetings held on 29th January, 2014 and 17th March 2014.

4. Approval of the Committee Retreats

Hon. Speaker,

The Committee during its sitting held on 10th April 2014 approved retreat requests for two sectoral committees; they include Administration, Justice, Peace and Legal Affairs to deliberate on the County Coordination of Government Functions Bill, 2014 and; the Trade, Tourism, Industry and Cooperatives to deliberate on the County Agencies Bill, 2014. During the meeting the members emphasized the need for the two committees to ensure a well planned public participation was undertaken as the Assembly awaited for the Public Participation Policy.

5. Allocation of funds to the Assembly Sectoral Committees

Hon. Speaker,

During the 2013/2014 financial year, the Liaison Committee managed to ensure the committees undertook their activities as planned in their annual work plans without many difficulties especially on funds availability. Although the committee did not allocate the funds to each committee as required by the Standing Orders, the Committee ensured that businesses in the Committees were carried out as required and as per the developed work plans; and the funds were available and adequate.

6. Challenges

- Some of the minutes and documentations for the Committee for the FY2013/2014 could not be traced.
- The committee could not hold its meetings on a monthly basis as provided for in the Standing Orders due to the members who are Chairs commitment in their respective sectoral committees which were given priority to ensure effective oversight on the implementation of their respective sectoral programmes by the County Executive Committee.
- The Chairs and Vice Chairs of the Sectoral Committees not receiving allowances as per their responsibilities during the plenary sittings despite their critical roles in responding to statements raised in the House as per the Sectoral Assembly Committees they handle.
- Sectoral Committees not submitting their work plans to the Committee especially regarding retreats, domestic and foreign exchange/benchmark visits for the Committee to approve and ensure ease in coordination and planning.

7. Recommendations

- The Committee members to get training on their mandate and overall coordination of the sectoral committees.
- Committee members to critically understand their role as Chairs of various Sectoral Committees and provide the required guidance to these committees.
- Ensure the Sectoral committees submit their quarterly and annual reports as required by the Standing Orders.
- Ensure the sectoral committees submit their retreat and benchmark/learning exchange visits work plans for approval by the Liaison Committee.
- The Committee to always ensure it allocates funds to the Assembly Sectoral Committees once the budget of any financial year has been approved and the committees have submitted their monthly, quarterly and annual work plans in good time.

8. Conclusion

Hon. Speaker,

The committee may not have achieved their overall mandate; however, it has managed to coordinate the overall supervision of the sectoral committees despite them not having undertaken any training.

We believe as a committee, if we all work together with a common goal and according to the mandates of our respective sectoral committees, the Liaison Committee will effectively undertake its coordination, supervision and guidance role.

MINUTES OF THE LIAISON COMMITTEE HELD ON 17^{TH} DECEMBER 2014 IN THE ASSEMBLY BOARD ROOM AT 1.00PM

Members Present

1. Hon. Joyce Korir - Chairperson
2. Hon. John Molel
3. Hon. Samson Towett
4. Hon. Beatrice Chebomui
5. Hon. Cecilia Towett
6. Hon. Philip Siele
7. Hon. Reuben Langat
8. Hon. Robert Bett
9. Hon. William Mosonik
10. Hon. Aurelia Rono
11. Hon. Samwel Bor

Members Absent

1. Hon. Leah Kirui
2. Hon. Stephen Changmorik
3. Hon. Robert Metet
4. Hon. Christopher Ngeno

In attendance

1. Gloria Kenyatta - Secretary

Agenda

1. Preliminaries
2. Confirmation of the previous minutes
3. Matters arising
4. Deliberations on the Committee's Annual Progress Report for FY2013/2014
5. A.O.B

Min 25/12/14: Preliminaries

The Chair called the meeting to order at 1.00pm and invited Hon. Philip Siele to open the meeting with a word of prayer. Thereafter, the Chair thanked the members for availing themselves and welcomed them to the meeting.

Min 26/12/14: Confirmation of previous minutes

The minutes of the previous meeting held on 28th November 2014 were confirmed by Hon. Samwel Bor and seconded by Hon. Philip Siele as the true records of the proceedings.

Min 27/12/14: Matters arising

The following matters arose during the meeting:

- Min22/11/14- a member noted that the Leader of Majority had not yet called for the Kamukunji for the members to deliberate on their allowances as Chairs during the plenary sittings. The Chair informed the members that she would follow up on this with the leader of majority and ensure the Kamukunji is held. The Chair further informed the members that SRC had already revised/increased their per diems and the circular on the same would be distributed to all the members by the Office of the Clerk.
- Min23/11/14- members noted that most of the committees had tabled their reports in the House for deliberations and others had even been debated on and considered by the House.

Min 28/12/14: Deliberations on Committee's Annual Progress Report for the FY2013/2014

The Committee Clerk took members through the committee's annual progress report prepared. After deliberations, members made the following further recommendations to the report;

1. Monthly Work plans developed by the Sectoral Committees should be submitted to the Liaison Committee for deliberation and approval.
2. The challenge of the Chairs and Vice Chairs of the Sectoral Committees not receiving allowances as per their responsibilities during the plenary sittings despite their critical roles in responding to statements raised in the House as per the Sectoral Assembly Committees they handle.
3. The challenge of Sectoral Committees not submitting their work plans to the Committee especially regarding retreats, domestic and foreign exchange/benchmark visits for the Committee to approve and ensure ease in coordination and planning. An example of the Health Committee visit to India was cited by the members.

MINUTES OF THE COMMITTEE ON LIAISON MEETING HELD ON 28TH NOVEMBER, 2014 AT COMMITTEE ROOM 1 AT 1230 HOURS

Members Present

1. Hon. Joyce Korir- Chairperson
2. Hon. Leah Kirui
3. Hon. Stephen Changmorik
4. Hon. Christopher Ngeno
5. Hon. Cecilia Towett
6. Hon. Reuben Langat
7. Hon. Aurelia Rono
8. Hon. Samwel Bor

Members absent

1. Hon. Samson Towet
2. Hon. John Molel
3. Hon. Beatrice Chebomui
4. Hon. Robert Metet
5. Hon. Robert Bett
6. Hon. Philip Siele
7. Hon. William Mosonik

In Attendance

1. Isaiah Kirui- Secretary

Agenda:

1. Preliminaries
2. Confirmation of the Previous Minutes
3. Matters arising
4. Deliberation and Way Forward on Annual Progress Reports of FY 2013/2014
5. A.O.B

Min. 21/11/14: Preliminaries

The chair called the meeting to order at exactly 1230 hours and welcomed Hon. Changmorik to open the meeting with a word of prayer. Then the chair welcomed the members and introduced the agenda of the meeting.

Min 21/11/14: Confirmation of the Previous Minutes

The minutes of 20th November 2014 were read by the secretary during the meeting. It was proposed by Hon. Leah Kirui and seconded by Hon. Christopher Ngeno. Therefore, the minutes were confirmed as true record of the deliberations of the previous meeting.

REQUEST FOR RETREATS BY TWO COMMITTEES

The chair welcomed the members to debate on the agenda of the day. Two committees had requested the Liasion committee to consider its request in having a retreat in order for them to write a report on the County Coordination of Government Functions Bill, 2014. The Committee for Trade Tourism Industry and Cooperatives had also requested for the same as they wanted to write a report to be tabled in the house on the County Agencies Bill.

During the previous meeting, the Committee had approved the request of the Committee on Labour and Social Services to go for a retreat.

Hon. Members formed them opinion that public participation should be conducted in every ward as opposed to what the committee on Trade had done. I.e. the public participation they held in St. Bakhita. The committee recommended that the public participation policy should be fast tracked.

The committee noted that there were complaints from the members of the public on the criteria used for public participation hence the requirement for a policy.

The committee noted that as per the Standing Orders, The Liaison Committee is supposed to meet once every month but members agreed to meet more than once without pay.

The committee noted that the County Rating Bill and the Revenue Bill were yet to be tabled hence the committee would consider the request of the relevant committees.

A.O.B

1. That all the committees do submit progress reports to this committee
2. That members to attend meetings as scheduled
3. Members to avoid signing for those members who fail to attend meetings
4. Committees to submit their work plans for the next financial year 2014/2015

There being no other business the chair adjourned the meeting at 1.30 pm. The following meeting to be held on a Thursday.

Closing prayers were said by Hon. Aurelia Rono.

Dated at: 8/5/2014.

Signed by:

The Chairperson: ....

The Secretary: ....

MINUTES OF THE LIASON COMMITTEE HELD ON 17TH MARCH AT THE BOARDROOM AT 12.15PM

MEMBERS PRESENT

Hon. Joyce Korir

Hon. William Mosonik

Hon. Beatrice Chebomui

Hon. Reuben ~~Ngeno~~ Langat

Hon. Robert Bett

Hon. Philip Siele

Hon. Christopher Ngeno

Hon. John Molel

Hon. Stephen Changmorik

Hon. Aurelia Rono Apology

Hon. Samson Towett

Hon. Cecilia Towett

Hon. Leah Kirui

Hon. Robert Metet

Hon. SamwelBor Apology

Agenda

1. Preliminaries
2. Submissions of progress reports by the chairs of the sectrol and select committees

Preliminaries

The chair called the meeting to order and thanked the members for attending the meeting. The opening prayers were said by Hon.Beatrice Chebomui.

SUBMISSION OF PROGRESS REPORTS BY THE CHAIRS OF THE SECTROL AND SELECT COMMITTTES

The chair briefed the members on the agenda of the day. She said that it is very essential that all committees do submit their progress report on what they have been doing especially those committees that were prior in existence. She noted several pending issues such as the CIDP and the Fiscal Strategy Paper. The chair further added that the Finance, Ict and Economic Plan committee should further deliberate and come up with a clear report on CIDP in order for the Assembly to come up with a budget.

The chair also suggested that the chairs in their various committees do come up with a budget including foreign and local travel, public participation, how much they have spent or how much balance they have left in their accounts and in order to do so they have to liaise with the relevant ministries.

All the members concurred with the chair on the aforementioned suggestions. Hon. Members were concerned that in order for them to come up with a budget they should go for a retreat as it is time consuming.

The chairperson for the committee on trade suggested that the 50M allocated to the ministry be utilized in the ward level and not towns. Hon. Members requested the chair that they be trained and that a foreign trip be organized for them.

The chairperson for the committee on education thanked the Hon. Members for adopting the Education Policy and she concurred with the members on the various suggestions made.

The Hon. Chair for Budget and Appropriation Committee also thanked the members for deliberating on the strategy paper and adopting it in the house. She further urged the members to go through the Strategy paper in their various committees for any recommendations. She recommended that they liase with the relevant ministries.

The chair for the committee on Agriculture had queries with regards to the report submitted by the County Executive Committee. He was concerned that with regard to implementation of policies not much has been done although they are yet to deliberate on the same as a committee. He said that they would call the minister to shed more light on the same.

Hon. Members unanimously agreed that in doing so they will be able to identify the ministries that have been performing and those that have been sleeping in their jobs and thus prove their competence or lack thereof.

The Budget and Appropriation chair recommended that all chairs to go through the 2nd quarter report in order to note if there is any progress made. The chairlady said that she will request the leader of majority to summon all the ministers to meet with the relevant committees relating to their ministerial position.

The chair recommended that members first to write and submit the reports together with the budgets. The issue of foreign trips and trainings to be dealt with at a later date.

A.O.B

The chair welcomed Hon. SamwelBor and promised that they would visit him at his home for home coming.

There being no other business the chair adjourned the meeting at 1.30pm. Closing prayers were said by Hon. Leah Kirui.

DATED AT: 25^TH^/ 3 /2014

SIGNED BY:

THE CHAIRPERSON: ______

THE SECRETARY: ______

MINUTES OF THE COMMITTEE OF LIASON, HELD AT TE BOARDROOM, AT 3:33PM ON 29TH JANUARY 2014

MEMBERS PRESENT

Hon Joyce Korir- Chair

Hon John Ng'etich

Hon Cecilia Towett

Hon Robert Metet

Hon Aurelia C. Rono

Hon Robert Bett- Vice chair

ABSENT

Hon Samson Towett

Hon Stephen Chang'morik

Hon Beatrice Chebomui

Hon G.k. Kipngetich

AGENDA

1. Preliminaries
2. Confirmation of the previous minutes
3. Progress Report

MIN 13/ 01/ 2014 PRELIMINARIES

Opening prayers were said by Hon Aurelia.

MIN 14/01/ 2014 CONFIRMATION OF THE PREVIOUS MINUTES

The previous minutes were read as they were confirmed to be the right minutes of what transpired they were proposed by hon Bett and were seconded by hon Leah.

MIN 15/ 01/2014 PROGRESS REPORT

The honourable chair welcomed participation from all he honourable members as they state the various progresses in their committees.

Hon John chair of urban planning of argued that the chairs mandate are being neglected by the executive members and pleaded to the chairperson that its committee is ready for any correction.

Hon Metet the chair of roads said that his committee was progressing well and that the minister in charge was to appear on 30th January 2014, but before that he had requested for the work plan before the minister is summoned.

Education committee chair hon Cecilia said that her committee was concerned on the hiring and the recruitment of the ECDE teachers , whereby 800 teachers have been employed while the committee had decided to stop the dispersing of letters due to complains that had arose.

MIN 16/01/2014 MATTERS ARISING

- The education committee to check whether the recruitment processes was obligated with the constitution demands.
- The Education committee to check and ensure the construction of the ECDE in schools.
- To check about the CDA.
- The committee in charge to check and ensure that the kind of aid given to the orphans and the old is fairly done.
- There should be an arranged structure for sports, be it at the ward level or at the sub county level.

MIN 16/01/ 2014 A.O.B

There chair congratulated all the committees for their effort, and informed the members that the next committee will be communicated to them. There being no other business the committee ended the meeting with a word of prayer from hon Cecilia.

Confirmed

Chairperson (Sign).. Date......17|3|2014.......................

Secretary (Sign).. Date......17|3|2014.......................

LIASON COMMITTEE

MINUTES OF THE LIASON COMMMITTEE HELD ON 15TH JANUANRY 2014 AT THE ASSEMBLY CHAMBER AT 1:20PM

PRESENT

1. Hon Bett Robert- Chair
2. Hon Cecilia Towet
3. Hon Samson Towett
4. Hon Philip Siele
5. Hon Robert Metet
6. Hon Leah Chepkerui

ABSENT

1. Hon Joyce Korir
2. Hon Aurelia Chepkerui
3. Hon John Ngetich
4. Hon Beatrice Chebomui

PRELIMINARIES

AGENDA

1. Preliminaries
2. Confirmation of the previous minutes
3. Approval of committee schedule
4. Setting of agenda of various committee
5. A.O.B

MIN 07/1/2014 Preliminaries

The Chair commenced the meeting by welcoming the honourable members, and the opening prayers were said by honourable Chang'morik.

MIN 08 /1/2014 Confirmation of the previous minutes

The previous minutes were not confirmed

MIN 09 /1/2014 Approval of committee schedule

The chair welcomed contribution from other members and informed them about the calendar and the time table of committee sitting as scheduled for the year.

Honourable Metet said that the calendar should be adopted the way it is and that other Hon. Member should be informed about the dates and time allocated to various committees, and was agreed by other honourable members.

Honourable Chang'morik noted that some committees were four times placed weekly while others were placed less than twice and gave an example of P.A.C committee and was corrected by other Hon members.

The equity distribution of time was brought in by Hon Samson stating that each committee is to be distributed equally with the available time , while Hon Bet also motioned that if possible there should be four sittings per week and was seconded by Hon Metet, Hon Samson however disagreed with them and mentioned on the issue of regulatory of the sittings that was regulated and reduced the number of committee sittings per week, despite of Hon Bet agreeing with Hon Samson he however said that despite the regulation of the number of committee

MIN 12/1/2014 A.O.B

The chair emphasized on the need to participate and the importance of committees urging the honourable members to be more active this year.

There being no other business the meeting adjourned at 2:30pm

Confirmed

Secretary

Chairman.................

Date..29/1/2014...

Date...29/1/2014...