

**REPUBLIC OF KENYA**



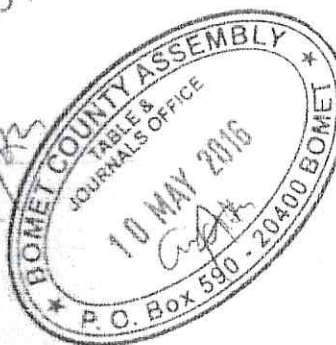
**BOMET COUNTY ASSEMBLY**

**BUDGET ESTIMATES**

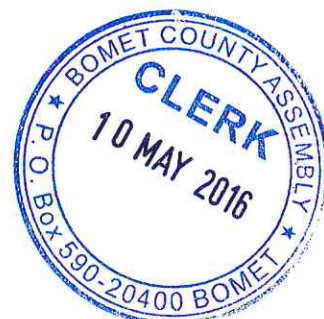
**MTEF BUDGET 2016/17-2018/19  
FOR THE YEAR ENDING 30<sup>TH</sup> JUNE, 2017**

**APRIL 2016**

*Filed on 10/5/2016*  
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**REPUBLIC OF KENYA**



**BOMET COUNTY ASSEMBLY**

**BUDGET ESTIMATES**

**MTEF BUDGET 2016/17-2018/19  
FOR THE YEAR ENDING 30<sup>TH</sup> JUNE, 2017**

**APRIL 2016**

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## **PART A: Vision**

To be a supreme, independent and effective legislature that promotes good governance, democracy and the rule of law.

## **PART B: Mission**

To exercise sovereignty on behalf of the people of Bomet County through progressive legislation, fair representation and effective scrutiny in order to advance their livelihoods.

## **PART C: Performance Overview and Background for Programme(s) Funding**

During the period under review, the County Assembly successfully debated and enacted a number of Bills and other policy documents. In particular the county assembly enacted a total of 12 Bills while some bills are still pending at several stages. The assembly also approved a total of four policies. In addition it passed several Motions and Resolutions for the County Executive implementation. The County Assembly further deliberated on several petitions filed by the county residents as well as the approval of several public appointments as provided for by the Constitution of 2010 and the County Government Act, 2012. The County Assembly through its various Sectoral and Sectional Committees and pursuant to its constitutional mandate of oversight, tabled various reports for debates and approval. The county assembly also participated in several fora as a way of enhancing the involvement of citizens through public participation on legislations and policies.

During the same period, the Members of the County Assembly were trained on various aspects of parliamentary procedures and Legislation. This was quite instrumental in enhancing their capacity. The capacity building for the Staff in their respective fields of work such as parliamentary practice, financial management, committee clerking, ICT, Administration, procurement, budgeting was also improved. This translated into improved parliamentary debates and a clear understanding of the parliamentary procedures and practice by both the members of the County Assembly and the staff. The period also saw the staff recruitment by the CASB, despite legal hurdles, thus offices functioning effectively. The Board approved several policies such as Internship, ICT Master plan 2014-2018, ICT Policy, Audit Charter, Bonding policy, Staff Establishment, among others. The County Assembly was able to implement its Strategic Plan 2014-2018 which gives an elaborate road map for the assembly.

The main constraint in budget implementation has been insufficient budgetary allocations. This challenge has led to the scaling down of the volume of work that the county assembly does. The assembly has been forced to readjust its work plan which has greatly affected the delivery of services and execution of key programs. The period under review gave rise to unprecedented litigation processes against the assembly which affected the County Assembly capacity to effectively play oversight over other county organs. There have been numerous court cases which

in one way or the other hampers the smooth operations of the assembly. There have also been an experienced problem associated with Poor and undeveloped physical infrastructure in particular the chambers and the committee rooms, under developed ICT infrastructure as well as understaffing in some critical departments within the County Assembly. The apparent lack of goodwill to implement motions and resolutions of the Assembly by the Executive has demoralized the members' morale.

The context within which the budget is prepared is to provide heavy fund of the major programs in line with the three core functions of the County Assembly; representation, legislation and oversight. This will enable the county assembly to effectively execute its mandate and functions. Specifically, the County Assembly intends to undertake the immediate construction of a modern chamber inclusive of committee rooms, proper facilitation of ward offices as a way of ensuring full decentralization of its services, implementation of a robust legislative processes, development of modern ICT infrastructure, capacity building of members and staff of the County Assembly, effective public participation and the acquisition of more motor vehicles for ease of facilitation amongst other programs.

#### **PART D: Programmes and their Objectives**

| <b>PROGRAMME</b>                                         | <b>OBJECTIVES</b>                                                                                                                                                                                                                             |
|----------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| General Administration and Support Services for Planning | The objective of this programme is to provide effective and efficient coordination and support services to the attainment of the assembly's strategic objectives as outlined in the Annual Development Plan.                                  |
| Legislative services                                     | The objective of this programme is to strengthen capacity of Members of county assembly to make laws, oversee the county budget and enhance service delivery through effective research services and improved human resource capacity.        |
| Representation and oversight                             | The objective of this programme is to strengthen the capacity of members to effectively advocate for good governance, democratic principles, and interests of their electorate in accordance with Articles 1 and 185 (3) of the Constitution. |

**PART E: Summary of Expenditure by Programmes, F/Y 2016/17 – 2018/19 (KES)**

| Programme                                               | Supplementary Estimates<br>2015/16 | Estimates<br>2016/17 | Projected Estimates |                |
|---------------------------------------------------------|------------------------------------|----------------------|---------------------|----------------|
|                                                         |                                    |                      | 2017/18             | 2018/19        |
| P1.General Administration planning and Support Services | 209,104,706.00                     | 313,294,134.00       | 479,652,628.42      | 490,763,232.65 |
| P2.Legislative services                                 | 250,139,273.00                     | 264,569,003.00       | 279,725,660.66      | 291,086,799.55 |
| P3.Oversight and Representation                         | 40,125,000.00                      | 57,800,000.00        | 67,754,000.00       | 78,382,360.00  |

**PART F: Summary of Expenditure by Programme and Sub Programme for FY 2016/2017 – 2018/2019 (KES)**

| Programme                                                                         | Supplementary Estimates<br>2015/16 | Estimates<br>2016/17 | Projected Estimates<br>2017/18 | Projected Estimates<br>2018/19 |
|-----------------------------------------------------------------------------------|------------------------------------|----------------------|--------------------------------|--------------------------------|
| <b>Programme 1 General Administration planning and Support Services</b>           |                                    |                      |                                |                                |
| Sub Programme 1: County Assembly Service Board                                    | 8,630,881.00                       | 9,104,320.00         | 9,411,952.00                   | 9,730,538.08                   |
| Sub Programme 2: office of the clerk, human resources and administrative services | 172,720,760.00                     | 172,843,707.00       | 191,391,656.42                 | 204,634,674.57                 |
| Sub Programme 3: Financial management services                                    | 7,270,131.00                       | 4,960,000.00         | 5,174,400.00                   | 5,399,376.00                   |
| Sub Programme 4: Information and communication services                           | 10,482,934.00                      | 13,004,400.00        | 13,674,620.00                  | 14,380,351.00                  |
| Sub Programme 5: Infrastructure development                                       | 10,000,000.00                      | 113,381,707.00       | 260,000,000.00                 | 256,618,293.00                 |

|                                                           |                       |                       |                       |                       |
|-----------------------------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>Total Expenditure for Programme 1</b>                  | <b>209,104,706.00</b> | <b>313,294,134.00</b> | <b>479,652,628.42</b> | <b>490,763,232.65</b> |
| <b>Programme 2 Legislative services</b>                   |                       |                       |                       |                       |
| Sub Programme 1: Committee services and house proceedings | 188,979,273.00        | 180,355,003.00        | 187,100,960.66        | 189,180,864.55        |
| Sub Programme 2: Legislative Drafting and Legal services  | 61,160,000.00         | 79,214,000.00         | 87,374,700.00         | 96,393,435.00         |
| Sub Programme 3: Bunge Mashinani                          | -                     | 5,000,000.00          | 5,250,000.00          | 5,512,500.00          |
| <b>Total Expenditure for Programme 2</b>                  | <b>250,139,273.00</b> | <b>264,569,003.00</b> | <b>279,725,660.66</b> | <b>291,086,799.55</b> |
| <b>Programme 3 Oversight and Representation</b>           |                       |                       |                       |                       |
| Sub Programme 1: Decentralisation of services             | 33,825,000.00         | 53,100,000.00         | 60,984,000.00         | 70,335,360.00         |
| Sub Programme 2: Public participation                     | 5,800,000.00          | 4,000,000.00          | 6,000,000.00          | 7,200,000.00          |
| Sub Programme 3: Site Visits                              | 500,000.00            | 700,000.00            | 770,000.00            | 847,000.00            |
| <b>Total Expenditure for Programme 3</b>                  | <b>40,125,000.00</b>  | <b>57,800,000.00</b>  | <b>67,754,000.00</b>  | <b>78,382,360.00</b>  |

## **PART G: Summary of Expenditure by Vote and Economic Classification**

| <b>Expenditure Classification</b> | <b>Supplementary Estimates 2015/16</b> | <b>Estimates 2016/17</b> | <b>Projected Estimates</b> |                |
|-----------------------------------|----------------------------------------|--------------------------|----------------------------|----------------|
|                                   |                                        |                          | <b>2017/18</b>             | <b>2018/19</b> |

|                                     |                       |                       |                       |                       |
|-------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>Current Expenditure</b>          |                       |                       |                       |                       |
| Compensation to Employees           | 275,096,913.00        | 286,104,300.00        | 295,161,902.58        | 305,718,567.38        |
| Use of goods and services           | 170,472,066.00        | 177,177,130.00        | 196,193,139.00        | 213,254,421.00        |
| Other Recurrent                     | 43,800,000.00         | 59,000,000.00         | 79,450,000.00         | 88,552,500.00         |
| <b>Capital Expenditure</b>          |                       |                       |                       |                       |
| Acquisition of Non-financial Assets | 10,000,000.00         | 113,381,707.00        | 260,000,000.00        | 256,618,293.38        |
| Other Development                   | -                     | -                     | -                     | -                     |
| <b>Total Expenditure by Vote</b>    | <b>499,368,979.00</b> | <b>635,663,137.00</b> | <b>830,805,041.58</b> | <b>864,143,781.81</b> |

## PART H: Summary of Expenditure by Programme and Economic Classification

| Expenditure Classification                                       | Supplementary Estimates 2015/16 | Estimates 2016/17 | Projected Estimates |                |
|------------------------------------------------------------------|---------------------------------|-------------------|---------------------|----------------|
|                                                                  |                                 |                   | 2017/18             | 2018/19        |
| Programme 1 General Administration planning and Support Services |                                 |                   |                     |                |
| Current Expenditure                                              |                                 |                   |                     |                |
| Compensation to Employees                                        | 87,642,640.00                   | 97,649,297.00     | 101,326,942.00      | 105,144,843.00 |
| Use of goods and services                                        | 106,462,066.00                  | 96,263,130.00     | 103,325,686.50      | 111,000,096.83 |
| Other Recurrent                                                  | 5,000,000.00                    | 6,000,000.00      | 15,000,000.00       | 18,000,000.00  |
| Capital Expenditure                                              |                                 |                   |                     |                |
| Acquisition of Non-financial Assets                              | 10,000,000.00                   | 113,381,707.00    | 260,000,000.00      | 256,618,293.00 |
| Other development                                                | -                               | -                 | -                   | -              |
| Total Expenditure by Programme                                   | 209,104,706.00                  | 313,294,134.00    | 479,652,628.42      | 490,763,232.65 |
| Programme 2 Legislative Services                                 |                                 |                   |                     |                |
| Current Expenditure                                              |                                 |                   |                     |                |
| Compensation to Members                                          | 174,629,273.00                  | 171,355,003.00    | 176,050,961.00      | 182,078,365.00 |



|                                                  |                       |                       |                       |                       |
|--------------------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Use of goods and services                        | 63,510,000.00         | 80,214,000.00         | 88,424,700.00         | 97,495,935.00         |
| Other Recurrent                                  | 12,000,000.00         | 13,000,000.00         | 15,250,000.00         | 11,512,500.00         |
| <b>Capital Expenditure</b>                       |                       |                       |                       |                       |
| Acquisition of Non-financial Assets              |                       |                       |                       |                       |
| Other development                                |                       |                       |                       |                       |
| <b>Total Expenditure by Programme 2</b>          | <b>250,139,273.00</b> | <b>264,569,003.00</b> | <b>279,725,660.66</b> | <b>291,086,799.55</b> |
| <b>Programme 3. Oversight and Representation</b> |                       |                       |                       |                       |
| <b>Current Expenditure</b>                       |                       |                       |                       |                       |
| Compensation to Employees                        | 12,825,000.00         | 17,100,000.00         | 17,784,000.00         | 18,495,360.00         |
| Use of goods and services                        | 500,000.00            | 700,000.00            | 770,000.00            | 847,000.00            |
| Other Recurrent                                  | 26,800,000.00         | 40,000,000.00         | 49,200,000.00         | 59,040,000.00         |
| <b>Capital Expenditure</b>                       |                       |                       |                       |                       |
| Acquisition of Non-financial Assets              |                       |                       |                       |                       |
| Other development                                |                       |                       |                       |                       |
| <b>Total Expenditure by Programme</b>            | <b>40,125,000.00</b>  | <b>57,800,000.00</b>  | <b>67,754,000.00</b>  | <b>78,382,360.00</b>  |

# **PART I: Summary of the Programme Outputs and Performance Indicators for FY 2016/17 MTEF Budget**

## **Programme 1: General Administration planning and Support Services**

**Outcome: Timely delivery of service**

### **Sub Programme 1: County Assembly Service Board**

| Delivery unit | Key outputs                | Key Performance Indicators                   | BaseYear<br>2015/16 | Target<br>2016/17 | Target<br>2017/18 | Target<br>2018/19 |
|---------------|----------------------------|----------------------------------------------|---------------------|-------------------|-------------------|-------------------|
| CASB          | Staff employed             | Number of staff employed                     | 9                   | 27                | 5                 | 5                 |
|               | Strategic plan implemented | Percentage of the strategic plan implemented | 30%                 | 60%               | 100%              |                   |
|               | Policies Approved          | Number of policies approved                  | 2                   | 8                 | 7                 | 6                 |

### **Sub Programme 2: Office of the Clerk, Human resources and support services**

| Delivery unit             | Key outputs                                       | Key Performance Indicators                                  | Base<br>Year<br>2015/16 | Target<br>2016/17 | Target<br>2017/18 | Target<br>2018/19 |
|---------------------------|---------------------------------------------------|-------------------------------------------------------------|-------------------------|-------------------|-------------------|-------------------|
| Human resource Department | Staff trained on Specific skills.                 | Number of staff trained                                     | 40                      | 52                | 77                | 82                |
|                           | Compensation issues implemented                   | Percentage of Compensation issues implemented               | 20%                     | 24%               | 24%               | 32%               |
|                           | Staffing issues implemented                       | Number of Staffing issues implemented                       | 5                       | 5                 | 5                 | 5                 |
|                           | Employee Relations and Welfare issues implemented | Number of Employee Relations and Welfare issues implemented | 4                       | 5                 | 5                 | 5                 |
|                           | Human Resource Policies formulated                | Number of Human Resource Policies formulated                | 4                       | 2                 | 2                 | 2                 |

### Sub Programme 3 Financial management services

|                    |                             |                                       |      |      |      |
|--------------------|-----------------------------|---------------------------------------|------|------|------|
| Finance Department | Budget implemented          | Percentage of budget implemented      | 100% | 100% | 100% |
|                    | Asset inventory carried out | Number of assets inventoried          | 100% | 100% | 100% |
|                    | Annual report developed     | Percentage of annual report developed | 100% | 100% | 100% |

### Sub Programme 4 Information and communication services

| Delivery unit  | Key outputs                                                                          | Key Performance Indicators                                       | Base Year 2015/16                                                      | Target 2016/17                                         | Target 2017/18                          | Target 2018/19                                           |
|----------------|--------------------------------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------------------------|--------------------------------------------------------|-----------------------------------------|----------------------------------------------------------|
| ICT department | Local Area Networks(LAN) designed and installed in the county assembly office blocks | Number of offices blocks Networked                               | 1                                                                      | 4                                                      | 1                                       | 1                                                        |
|                | Laptops, tablets and desktops purchased                                              | Number of equipment purchased                                    | 5 Laptops                                                              | 10Laptops<br>15Tablets<br>3 MFP Printers               | 7Laptops<br>10Tablets<br>10Desktops     | 10Laptops<br>15Tablets<br>15Desktops<br>1 MFP Printers   |
|                | Computer Software purchased and Installed                                            | Number of software purchased and installed                       | 3                                                                      | 5                                                      | 7                                       | 10                                                       |
|                | IP telephony installed                                                               | Number of equipment installed<br><br>Number of users facilitated | 0                                                                      | 30 Headsets<br>1 PABX<br>30 users                      | 17 Headsets<br>17 users                 | 20 Headsets<br>20 users                                  |
|                | ICT equipment serviced                                                               | Number of equipment serviced                                     | 30 Laptops<br>20 Desktops<br>50 Tablets<br>1 Photocopier<br>12Printers | 40 Laptops<br>30 Desktops<br>58 Tablets<br>1 Photocopi | 47 Laptops<br>40 Desktops<br>77 Tablets | 60 Laptops<br>50 Desktops<br>87 Tablets<br>2 Photocopier |

|                       |                                                            |                                                                             |                                   |                                                                                       |                                                                                                                                         |                                                      |
|-----------------------|------------------------------------------------------------|-----------------------------------------------------------------------------|-----------------------------------|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|
|                       |                                                            |                                                                             | 2Servers<br>1Routers<br>3Switches | ers<br>15Printers<br>2Servers<br>1Routers<br>8Switches<br>30Telepho<br>ne<br>headsets | 2<br>Photoco<br>piers<br>13Printer<br>s<br>2Servers<br>2Routers<br>5Switches<br>87Telephon<br>e headsets<br>77Telep<br>hone<br>headsets | s<br>14Printers<br>2Servers<br>2Routers<br>5Switches |
| Hansard<br>department | Plenary and select<br>committee<br>proceedings<br>recorded | Percentage of<br>proceedings<br>recorded                                    | 100%                              | 100%                                                                                  | 100%                                                                                                                                    | 100%                                                 |
|                       | Archived select<br>committee and<br>plenary proceedings    | Percentage of<br>archived select<br>committee and<br>plenary<br>proceedings | 60%                               | 80%                                                                                   | 100%                                                                                                                                    | 100%                                                 |
|                       | Transcribed plenary<br>proceedings                         | Percentage of<br>transcribed<br>plenary<br>proceedings                      | 75%                               | 90%                                                                                   | 100%                                                                                                                                    | 100%                                                 |

#### Sub Programme 5: Infrastructure development

| Delivery unit          | Key outputs                                           | Key<br>Performance<br>Indicators                         | Target<br>2015/16 | Target<br>2016/17 | Target<br>2017/18 | Target<br>2018/19 |
|------------------------|-------------------------------------------------------|----------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Office of the<br>Clerk | County Assembly<br>Chamber and<br>offices constructed | Percentage of<br>completion of<br>chamber and<br>offices | 10%               | 30%               | 70%               | 100%              |

#### Programme 2. Legislative Services



## Outcome: Enactment of quality legislations

### Sub Programme 1: Committee services and house proceedings

| Delivery unit             | Key outputs             | Key Performance Indicators            | Target 2015/16 | Target 2016/17 | Target 2017/18 | Target 2018/19 |
|---------------------------|-------------------------|---------------------------------------|----------------|----------------|----------------|----------------|
| Office of the clerk       | Motor vehicle purchased | Number of motor vehicles purchased    | 1              | 1              | 2              | 2              |
| Human Resource Department | Members allowances paid | Number of Members paid                | 36             | 36             | 36             | 36             |
|                           | Statutory payments made | Percentage of statutory payments made | 100%           | 100%           | 100%           | 100%           |

### Sub Programme 2 Legislative drafting and legal services

| Delivery unit                | Key outputs                                                            | Key Performance Indicators                                  | Target 2015/16 | Target 2016/17 | Target 2017/18 | Target 2018/19 |
|------------------------------|------------------------------------------------------------------------|-------------------------------------------------------------|----------------|----------------|----------------|----------------|
| Legal and committee services | Regulations Developed and approved                                     | Number of regulations                                       | 5              | 5              | 5              |                |
|                              | Bills developed and approved                                           | Number of bills approved                                    | 12             | 15             | 20             | 25             |
|                              | Committee reports approved by the county assembly                      | Number of Committee reports approved by the county assembly | 45             | 45             | 45             | 45             |
|                              | Finance bill approved by the county assembly                           | Finance act                                                 | 1              | 1              | 1              | 1              |
|                              | Appropriation bill approved by the county assembly.                    | Appropriation act                                           | 1              | 1              | 1              | 1              |
|                              | County government budgetary estimates approved by the county assembly. | County government budgetary estimates                       | 1              | 1              | 1              | 1              |
|                              | policy documents                                                       | Number of policy documents                                  | 5              | 8              | 10             | 12             |

|                                     |                                                                                                                                                                      |                                                            |                     |                     |                     |                     |
|-------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|---------------------|---------------------|---------------------|---------------------|
|                                     |                                                                                                                                                                      | approved                                                   |                     |                     |                     |                     |
| <b>Legal and committee services</b> | Members and staff of the county assembly trained on parliamentary procedures, committee services, budget making process, reporting process, approval of appointments | Number of Members and staff of the county assembly trained | 36 MCAs<br>17 staff | 36 MCAs<br>20 staff | 36 MCAs<br>23 staff | 36 MCAs<br>25 staff |

### Sub Programme 3: Bunge Mashinani

| Delivery unit                              | Key outputs                         | Key Performance Indicators                    | Target 2015/16 | Target 2016/17 | Target 2017/18 | Target 2018/19 |
|--------------------------------------------|-------------------------------------|-----------------------------------------------|----------------|----------------|----------------|----------------|
| Office of the clerk and Committee services | Plenary sittings held at Ward level | Number of Plenary sittings held at Ward level | -              | 25             | 25             | 25             |

### Programme 3: Oversight and Representation

**Outcome: Improved governance, accountability and transparency**

#### Sub Programme 1: Decentralization of services

| Delivery unit              | Key outputs                           | Key Performance Indicators         | Target 2015/16 | Target 2016/17 | Target 2017/18 | Target 2018/19 |
|----------------------------|---------------------------------------|------------------------------------|----------------|----------------|----------------|----------------|
| <b>CASB</b>                | Ward staff employed                   | Number of staff employed           | 100            | -              | -              | -              |
| <b>Office of the clerk</b> | Equipped and Operational ward offices | Number of operational ward offices | 25             | 25             | 25             | 25             |

#### Sub Programme 2: Public participation

| Delivery unit                | Key outputs                                                                                                                      | Key Performance Indicators                                    | Target 2015/16                                      | Target 2016/17                                      | Target 2017/18                                      | Target 2018/19                                      |
|------------------------------|----------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------|
| Legal and committee services | Public participation on policies, bills, regulations, vetting and approval exercise, budget documents and development plans held | Number of public participations held                          | 28                                                  | 30                                                  | 32                                                  | 50                                                  |
| Legal and committee services | County, sub county, Ward forums and outreach activities held                                                                     | No of County, sub county, Ward forums and outreach activities | 2 County fora<br>10 sub county fora<br>25 ward fora | 3 County fora<br>20 sub county fora<br>50 ward fora | 5 County fora<br>30 sub county fora<br>75 ward fora | 5 County fora<br>30 sub county fora<br>75 ward fora |
| Procurement department       | Public awareness and participation on bills, legislations and policies advertised by the county assembly                         | Number of adverts placed on print media and Radio             | 24 on print media<br>40 on Radio                    | 36 on print media<br>50 on Radio                    | 45 on print media<br>60 on Radio                    | 45 on print media<br>60 on Radio                    |

### Sub Programme 3: Site Visits

| Delivery unit      | Key outputs       | Key Performance Indicators  | Target 2015/16 | Target 2016/17 | Target 2017/18 | Target 2018/19 |
|--------------------|-------------------|-----------------------------|----------------|----------------|----------------|----------------|
| Committee Services | Projects assessed | Number of projects assessed | 15             | 25             | 50             | 50             |

## PART J. Details of Staff Establishment by Organization Structure (Delivery Units)

| DELIVERY UNIT: COUNTY ASSEMBLY |                     |                     |
|--------------------------------|---------------------|---------------------|
| STAFF DETAILS                  | STAFF ESTABLISHMENT | PROJECTED ESTIMATES |

|                                              | ENT   |                |            |              |           |           |           |
|----------------------------------------------|-------|----------------|------------|--------------|-----------|-----------|-----------|
| Position Title                               | Scale | authoriz<br>ed | In<br>post | Vari<br>ance | 2015/16   | 2016/17   | 2017/18   |
| Clerk                                        | 12    | 1              | 1          | 0            | 2,622,012 | 2,622,012 | 2,890,768 |
| Deputy Clerk                                 | 11    | 1              | 1          | 0            | 2,115,240 | 2,186,064 | 2,332,052 |
| Director,<br>Legislative &<br>Legal Services | 11    | 1              | 1          | 0            | 2,115,240 | 2,186,064 | 2,332,052 |
| Director,<br>Financial Services              | 11    | 1              | 1          | 0            | 2,115,240 | 2,258,988 | 2,332,052 |
| Principal Finance<br>Officer                 | 10    | 1              | 1          | 0            | 1,835,364 | 1,894,728 | 2,023,489 |
| Principal Clerk<br>Assistant                 | 10    | 2              | 1          | 1            | 1,835,364 | 1,894,728 | 2,023,489 |
| Principal<br>Procurement<br>Officer          | 10    | 1              | 1          | 0            | 1,835,364 | 1,894,728 | 2,023,489 |
| Principal ICT<br>Officer                     | 10    | 1              | 1          | 0            | 1,835,364 | 1,894,728 | 2,023,489 |
| Principal Fiscal<br>Analyst                  | 10    | 1              | 1          | 0            | 1,835,364 | 1,894,728 | 2,023,489 |
| Principal Hansard<br>Editor                  | 10    | 1              | 1          | 0            | 1,835,364 | 1,894,728 | 2,023,489 |
| Senior Human<br>Resource Officer             | 9     | 2              | 2          | 0            | 3,299,376 | 3,401,952 | 3,637,562 |
| Senior Sergeant at<br>arms                   | 9     | 2              | 2          | 0            | 3,299,376 | 3,401,952 | 3,637,562 |
| Senior<br>Accountant                         | 9     | 1              | 1          | 0            | 1,649,688 | 1,700,976 | 1,818,781 |
| Senior Internal<br>Auditor                   | 9     | 1              | 1          | 0            | 1,649,688 | 1,700,976 | 1,818,781 |
| Senior Legal<br>Counsel                      | 9     | 1              | 1          | 0            | 1,649,688 | 1,700,976 | 1,818,781 |
| Senior Admin.<br>Officer                     | 9     | 1              | 1          | 0            | 1,649,688 | 1,700,976 | 1,818,781 |
| Senior ICT<br>Officer                        | 9     | 1              | 1          | 0            | 1,649,688 | 1,700,976 | 1,818,781 |
| Accountant II                                | 8     | 1              | 1          | 0            |           |           |           |

|                            |   |   |   |   |              |              |              |
|----------------------------|---|---|---|---|--------------|--------------|--------------|
|                            |   |   |   |   | 991,080      | 1,054,080    | 1,092,666    |
| PA/HO speaker's Officer    | 8 | 1 | 1 | 0 | 991,080      | 1,054,080    | 1,092,666    |
| Fiscal Analyst I           | 8 | 1 | 1 | 0 | 991,080      | 1,054,080    | 1,092,666    |
| Procurement Officer I      | 8 | 1 | 0 | 1 | 902,280      | 962,280      | 1,010,280    |
| Human Resource Officer I   | 8 | 1 | 0 | 1 | 902,280      | 962,280      | 1,010,280    |
| Senior Hansard Editor      | 7 | 1 | 0 | 1 | 886,560      | 914,280      | 977,432      |
| ICT Officer I              | 7 | 1 | 1 | 0 | 886,560      | 914,280      | 977,432      |
| Clerk Asst. II             | 7 | 6 | 4 | 2 | 1,612,512    | 1,828,560    | 2,044,512    |
| Administrative Officer     | 7 | 2 | 1 | 1 | 859,920      | 914,280      | 948,062      |
| Assistant Hansard Editor   | 7 | 1 | 0 | 1 | 775,080      | 835,080      | 883,080      |
| Legal Clerk                | 6 | 2 | 1 | 1 | 787,200      | 811,080      | 867,888      |
| PRO/Librarian              | 6 | 1 | 1 | 0 | 787,200      | 811,080      | 867,888      |
| Hansard Reporter           | 6 | 2 | 1 | 1 | 787,200      | 811,080      | 867,888      |
| Research Officer           | 6 | 3 | 1 | 2 | 787,200      | 811,080      | 867,888      |
| Accountant III             | 6 | 2 | 1 | 1 | 787,200      | 811,080      | 867,888      |
| HR Officer II              | 6 | 1 | 1 | 0 | 787,200      | 811,080      | 867,888      |
| Driver I                   | 6 | 3 | 2 | 1 | 2,325,240    | 2,433,240    | 2,577,240    |
| Clerk Asst. III            | 6 | 6 | 3 | 3 | 2,361,600    | 2,433,240    | 2,603,664    |
| ICT Officer II             | 6 | 1 | 1 | 0 | 787,200      | 811,080      | 867,888      |
| Human Resource Officer III | 6 | 1 | 0 | 1 | 694,920      | 742,920      | 802,920      |
| Sign Language Interpreter  | 6 | 1 | 0 | 1 | 694,920      | 742,920      | 802,920      |
| Hansard Reporter III       | 6 | 2 | 0 | 2 | 1,389,840    | 1,485,840    | 1,605,840    |
| Procurement Asst.          | 5 | 2 | 1 | 2 | 1,123,200.00 | 1,221,840.00 | 1,262,027.52 |
| Asst. Sergeant-At-Arms     | 5 | 3 | 2 | 1 | 1,771,200    | 1,832,760    | 1,952,748    |
| Records management officer | 5 | 2 | 1 | 1 | 1,771,200    | 1,832,760    | 1,952,748    |



|                                |   |            |           |           |                   |                   |                   |
|--------------------------------|---|------------|-----------|-----------|-------------------|-------------------|-------------------|
| Transport Officer III          | 5 | 1          | 1         | 0         | 590,400           | 610,920           | 650,916           |
| Administrative Officer         | 5 | 2          | 2         | 0         | 1,180,800         | 1,221,840         | 1,301,832         |
| Assistant Hansard Reporter     | 5 | 2          | 1         | 2         | 1,180,800         | 1,221,840         | 1,301,832         |
| Legal Assistant                | 5 | 1          | 1         | 0         | 590,400           | 610,920           | 650,916           |
| Personal Secretary             | 5 | 5          | 3         | 2         | 2,874,600         | 3,054,600         | 3,294,600         |
| Audio Officer                  | 5 | 1          | 0         | 1         | 550,920           | 552,240           | 658,920           |
| Commissionaire                 | 4 | 6          | 2         | 4         | 1,302,480         | 2,311,200         | 1,435,984         |
| Driver III                     | 4 | 4          | 2         | 2         | 1,656,960         | 1,848,960         | 2,088,960         |
| Gardener/ cleaner              | 4 | 3          | 2         | 3         | 868,320           | 924,480           | 957,323           |
| Tea lady                       | 4 | 2          | 2         | 1         | 868,320           | 924,480           | 957,323           |
| Clerical Officer II (Accounts) | 4 | 1          | 0         | 1         | 355,944           | 403,944           | 439,944           |
| Store Keeper                   | 4 | 1          | 0         | 1         | 355,944           | 403,944           | 439,944           |
| Security Wardens               | 3 | 3          | 3         | 0         | 1,057,284         | 1,129,284         | 1,237,284         |
| Office Attendant               | 3 | 1          | 0         | 1         | 328,428           | 376,428           | 424,428           |
| Support staff(temporary)       |   |            | 9         |           | 3,393,000         | 1,500,000         | 1,500,000         |
| <b>TOTAL</b>                   |   | <b>101</b> | <b>72</b> | <b>43</b> | <b>79,422,660</b> | <b>81,921,720</b> | <b>86,501,493</b> |

**PART K. Heads and Items under Which Votes Will be accounted for by the County Assembly**

| Programme 1. General Administration Planning and Support Services | Supplementary Estimates FY2015/16 | Estimates FY2016/17 | Projected Estimates FY2017/18 | Projected Estimates FY2018/19 |
|-------------------------------------------------------------------|-----------------------------------|---------------------|-------------------------------|-------------------------------|
| <b>Sub Programme 1: County Assembly Service Board</b>             |                                   |                     |                               |                               |
| Board Allowances                                                  | 5,679,200                         | 7,379,200.00        | 7,600,576.00                  | 7,828,593.28                  |
| Operations expenses for the Board                                 | 2,951,681                         | 1,725,120.00        | 1,811,376.00                  | 1,901,944.80                  |

|                                                                                          |                     |                     |                     |                     |
|------------------------------------------------------------------------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total for Sub Programme 1</b>                                                         | <b>8,630,881.00</b> | <b>9,104,320.00</b> | <b>9,411,952.00</b> | <b>9,730,538.08</b> |
| <b>Sub Programme 2: office of the clerk, human resources and administrative services</b> |                     |                     |                     |                     |
| Salaries for staff                                                                       | 69,960,000          | 73,316,601.00       | 76,249,265.04       | 79,299,235.64       |
| Contractual Staff                                                                        | 3,393,000           | 1,500,000.00        | 1,560,000.00        | 1,622,400.00        |
| Leave Allowance                                                                          | 750,000             | 750,000.00          | 772,500.00          | 795,675.00          |
| Employer Contribution to N.S.S.F                                                         | 321,860             | 470,400.00          | 484,512.00          | 499,047.36          |
| Pension Scheme staff                                                                     | 3,026,580           | 9,505,096.00        | 9,790,248.88        | 10,083,956.35       |
| Airtime Allowance                                                                        | 4,512,000           | 4,728,000.00        | 4,869,840.00        | 5,015,935.20        |
| Electricity                                                                              | 400,000             | 300,000.00          | 315,000.00          | 330,750.00          |
| Water and Sewerage                                                                       | 1,730,000           | 1,081,000.00        | 1,135,050.00        | 1,191,802.50        |
| Foreign Travel                                                                           | 2,021,600           | 2,000,000.00        | 2,200,000.00        | 2,420,000.00        |
| Accommodation                                                                            | 4,289,302           | 5,000,000.00        | 5,500,000.00        | 6,050,000.00        |
| Rent of Speaker's House                                                                  | 780,000             | 780,000.00          | 780,000.00          | 780,000.00          |
| Travel Cost                                                                              | 20,000,000          | 20,400,000.00       | 22,440,000.00       | 24,684,000.00       |
| Remuneration of Instructors                                                              | 3,000,000           | 1,500,000.00        | 1,650,000.00        | 1,815,000.00        |
| Production and Printing of training materials                                            | 400,000             | 500,000.00          | 550,000.00          | 605,000.00          |
| Hire of training facilities-committees                                                   | 8,520,200           | 6,500,000.00        | 7,150,000.00        | 7,865,000.00        |
| Tuition fees/Participation All                                                           | 800,000             | 500,000.00          | 550,000.00          | 605,000.00          |
| Internship/Attachment                                                                    | 225,618             | 300,000.00          | 330,000.00          | 363,000.00          |
| Roll out of Policies( strategic plan)                                                    | 500,000             |                     |                     |                     |
| Official Entertainment, catering and celebration of official ceremonies                  | 1,500,000           | 1,000,000.00        | 1,050,000.00        | 1,102,500.00        |
| purchase of tea and other consumables                                                    | 1,500,600           | 1,041,400.00        | 1,093,470.00        | 1,148,143.50        |
| Security Service                                                                         | 1,200,000           | 1,000,000.00        | 1,050,000.00        | 1,102,500.00        |
| Motor vehicle Insurance                                                                  | 1,500,000           | 2,000,000.00        | 2,080,000.00        | 2,163,200.00        |

|                                                       |                       |                       |                       |                       |
|-------------------------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Medical Cover-exgratia                                | 100,000               | 200,000.00            | 208,000.00            | 216,320.00            |
| Medical Cover and GPA                                 | 16,500,000            | 17,000,000.00         | 17,680,000.00         | 18,387,200.00         |
| General Office Supplies                               | 4,300,000             | 2,258,210.00          | 2,371,120.50          | 2,489,676.53          |
| Sanitary and Cleaning Material                        | 700,000               | 521,000.00            | 547,050.00            | 574,402.50            |
| Supplies of Production                                | 300,000               |                       | -                     | -                     |
| refined Fuels and Lubricants                          | 2,200,000             | 3,000,000.00          | 3,450,000.00          | 3,967,500.00          |
| Parking Charges                                       | 30,000                | 30,000.00             | 30,000.00             | 30,000.00             |
| Contracted Technical Service                          | 700,000               |                       | -                     | -                     |
| Maintenance Expenses-motor vehicle                    | 1,200,000             | 2,000,000.00          | 2,200,000.00          | 2,420,000.00          |
| Maintenance Plant/Machinery and Equipment             | 500,000               | 250,000.00            | 275,000.00            | 302,500.00            |
| Maintenance Non-residential Buildings                 | 300,000               | 1,000,000.00          | 1,100,000.00          | 1,210,000.00          |
| Club Membership and other subscription(CAF)           | 4,000,000             | 3,500,000.00          | 3,850,000.00          | 4,235,000.00          |
| industrial training levy fee                          | 60,000                | 60,000.00             | 66,000.00             | 72,600.00             |
| Annual Professional Membership Fee                    | 400,000               | 400,000.00            | 440,000.00            | 484,000.00            |
| Purchase of Uniform Clothing                          | 1,700,000             | 500,000.00            | 525,000.00            | 551,250.00            |
| Purchase of Office Equipment furniture and Fixtures   | 4,000,000             | 1,652,000.00          | 1,734,600.00          | 1,821,330.00          |
| Purchase of security Equipment                        | 400,000               | 300,000.00            | 315,000.00            | 330,750.00            |
| Mortgage and car loan                                 | 5,000,000             | 6,000,000.00          | 15,000,000.00         | 18,000,000.00         |
| <b>Total for Sub Programme 2</b>                      | <b>172,720,760.00</b> | <b>172,843,707.00</b> | <b>191,391,656.42</b> | <b>204,634,674.57</b> |
| <b>Sub Programme 3: Financial management services</b> |                       |                       |                       |                       |
| Advertising and Awareness                             | 5,200,131             | 4,000,000.00          | 4,200,000.00          | 4,410,000.00          |
| Plant and Equipment insurance                         | 700,000               | 360,000.00            | 374,400.00            | 389,376.00            |
| Bank Charges                                          | 70,000                | 50,000.00             | 50,000.00             | 50,000.00             |
| Asset Inventory                                       | 800,000               | 250,000.00            | 250,000.00            | 250,000.00            |
| Annual Report Expense                                 |                       |                       | 300,000.00            |                       |

|                                                                          |                       |                       |                       |                       |
|--------------------------------------------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
|                                                                          | 500,000               | 300,000.00            |                       | 300,000.00            |
| <b>Total for Sub Programme 3</b>                                         | <b>7,270,131.00</b>   | <b>4,960,000.00</b>   | <b>5,174,400.00</b>   | <b>5,399,376.00</b>   |
| <b>Sub Programme 4:<br/>Information and<br/>communication services</b>   |                       |                       |                       |                       |
| Telephone and Telex                                                      | 758,934               | 200,000.00            | 210,000.00            | 220,500.00            |
| Network installation                                                     | 2,584,000             | 3,700,000.00          | 3,885,000.00          | 4,079,250.00          |
| Internet Connection                                                      | 820,000               | 1,322,400.00          | 1,388,520.00          | 1,457,946.00          |
| Courier and Postal Service                                               | 120,000               | 120,000.00            | 126,000.00            | 132,300.00            |
| Media and Communication                                                  | 800,000               | 250,000.00            | 262,500.00            | 275,625.00            |
| Education and Library Supplies                                           | 400,000               | 300,000.00            | 315,000.00            | 330,750.00            |
| Purchase of computer<br>consumables and Printer<br>accessories           | 1,200,000             | 1,672,000.00          | 1,755,600.00          | 1,843,380.00          |
| Maintenance of<br>Computers, Software and<br>Networks                    | 300,000               | 400,000.00            | 440,000.00            | 484,000.00            |
| purchase of computer software                                            | 1,500,000             | 1,400,000.00          | 1,470,000.00          | 1,543,500.00          |
| Purchase of computers, laptops<br>and Printers                           | 2,000,000             | 3,640,000.00          | 3,822,000.00          | 4,013,100.00          |
| <b>Total for Sub Programme 4</b>                                         | <b>10,482,934.00</b>  | <b>13,004,400.00</b>  | <b>13,674,620.00</b>  | <b>14,380,351.00</b>  |
| <b>Sub Programme 5:<br/>Infrastructure development</b>                   |                       |                       |                       |                       |
| Construction of county<br>assembly chamber (phase one)                   | -                     | 113,381,707.00        | 260,000,000.00        | 256,618,293.00        |
| consultancy service for<br>construction of Assembly<br>chamber           | 10,000,000.00         | -                     |                       |                       |
| <b>Total for Sub Programme 5</b>                                         | <b>10,000,000.00</b>  | <b>113,381,707.00</b> | <b>260,000,000.00</b> | <b>256,618,293.00</b> |
| <b>TOTAL FOR<br/>PROGRAMME 1</b>                                         | <b>209,104,706.00</b> | <b>313,294,134.00</b> | <b>479,652,628.42</b> | <b>490,763,232.65</b> |
| <b>Programme 2 Legislative<br/>Services</b>                              |                       |                       |                       |                       |
| <b>Sub Programme 1:<br/>Committee services and house<br/>proceedings</b> |                       |                       |                       |                       |
| Members of the county<br>assembly                                        | 70,974,105            | 71,718,757.00         | 74,587,507.28         | 77,571,007.57         |
| Mileage allowance.                                                       | 17,731,728            | 18,199,728.00         | 18,745,719.84         | 19,308,091.44         |

|                                                                 |                       |                       |                       |                       |
|-----------------------------------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Responsibility Allowance                                        | 10,464,000            | 10,776,000.00         | 11,099,280.00         | 11,432,258.40         |
| Sitting Allowance                                               | 40,387,280            | 58,094,000.00         | 58,674,940.00         | 60,435,188.20         |
| Gratuity 2013/14/15                                             | 22,747,326            | -                     | -                     | -                     |
| Gratuity                                                        | 12,324,834            | 12,566,518.00         | 12,943,513.54         | 13,331,818.95         |
| Members welfare                                                 | 1,700,000             | 1,000,000.00          | 1,050,000.00          | 1,102,500.00          |
| Purchase of photographs and Audio Visual                        | 650,000               |                       |                       |                       |
| Purchase of Motor vehicles                                      | 12,000,000            | 8,000,000.00          | 10,000,000.00         | 6,000,000.00          |
| <b>Total for Sub Programme 1</b>                                | <b>188,979,273.00</b> | <b>180,355,003.00</b> | <b>187,100,960.66</b> | <b>189,180,864.55</b> |
| <b>Sub Programme 2: Legislative Drafting and Legal services</b> |                       |                       |                       |                       |
| Travel                                                          | 15,160,000            | 30,000,000.00         | 33,000,000.00         | 36,300,000.00         |
| Accommodation                                                   | 40,000,000            | 42,000,000.00         | 46,200,000.00         | 50,820,000.00         |
| Publishing and Printing                                         | 2,000,000             | 1,214,000.00          | 1,274,700.00          | 1,338,435.00          |
| Legal fees and Compensation                                     | 4,000,000             | 6,000,000.00          | 6,900,000.00          | 7,935,000.00          |
| <b>Total for Sub Programme 2</b>                                | <b>61,160,000.00</b>  | <b>79,214,000.00</b>  | <b>87,374,700.00</b>  | <b>96,393,435.00</b>  |
| <b>Sub Programme 3: Bunge Mashinani</b>                         |                       |                       |                       |                       |
| Bunge Mashinani                                                 |                       | 5,000,000.00          | 5,250,000.00          | 5,512,500.00          |
| <b>Total for Sub Programme 3</b>                                | <b>-</b>              | <b>5,000,000.00</b>   | <b>5,250,000.00</b>   | <b>5,512,500.00</b>   |
| <b>TOTAL FOR PROGRAMME 2</b>                                    | <b>250,139,273.00</b> | <b>264,569,003.00</b> | <b>279,725,660.66</b> | <b>291,086,799.55</b> |
| <b>Programme 3 Oversight and Representation</b>                 |                       |                       |                       |                       |
| <b>Sub Programme 1: Decentralisation of services</b>            |                       |                       |                       |                       |
| Ward Office Staff                                               | 12,825,000            | 17,100,000.00         | 17,784,000.00         | 18,495,360.00         |
| Ward administrative expenses                                    | 21,000,000            | 36,000,000.00         | 43,200,000.00         | 51,840,000.00         |
| <b>Total for Sub Programme 1</b>                                | <b>33,825,000.00</b>  | <b>53,100,000.00</b>  | <b>60,984,000.00</b>  | <b>70,335,360.00</b>  |
| <b>Sub Programme 2: Public participation</b>                    |                       |                       |                       |                       |
| Public participation/ Hearing Expenses                          | 5,800,000             | 4,000,000.00          | 6,000,000.00          | 7,200,000.00          |
| <b>Total for Sub Programme 2</b>                                | <b>5,800,000.00</b>   | <b>4,000,000.00</b>   | <b>6,000,000.00</b>   | <b>7,200,000.00</b>   |
| <b>Sub Programme 3: Site Visits</b>                             |                       |                       |                       |                       |

|                                       |                       |                       |                       |                       |
|---------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Monitoring and Evaluation-Site Visits | 500,000               | 700,000.00            | 770,000.00            | 847,000.00            |
| <b>Total for Sub Programme 3</b>      | <b>500,000.00</b>     | <b>700,000.00</b>     | <b>770,000.00</b>     | <b>847,000.00</b>     |
| <b>TOTAL FOR PROGRAMME 3</b>          | <b>40,125,000.00</b>  | <b>57,800,000.00</b>  | <b>67,754,000.00</b>  | <b>78,382,360.00</b>  |
| <b>GRAND TOTAL</b>                    | <b>499,368,979.00</b> | <b>635,663,137.00</b> | <b>827,132,289.08</b> | <b>860,232,392.21</b> |