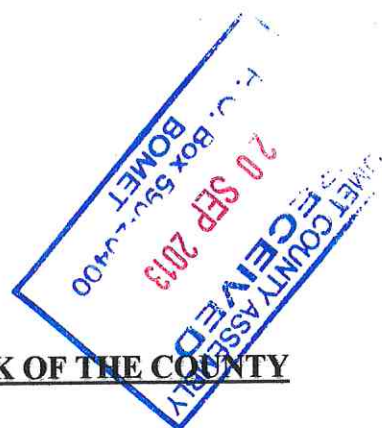


(9)

TENWEK MISSION HOSPITAL,
P.O BOX 39-20400,

BOMET.
SEPTEMBER 16TH 2013.

THE SECRETARY,
COUNTY ASSEMBLY SERVICE BOARD,
P.O.BOX 590-20400,
BOMET.



Dear Sir/Madam,

REF: APPLICATION FOR THE POST OF CLERK OF THE COUNTY
ASSEMBLY REF: BMT/CASB/2013/1

I hereby apply the above mentioned post. I am a graduate of Kenya Highlands Evangelical University with Bachelor of Theology and I am currently pursuing Master of Arts in Counseling Psychology at Mount Kenya University. I am currently working at Tenwek Mission Hospital as a Nursing School warden. Before I taught at Chebilat Secondary School, and I have also served in the Church as a Christian Education coordinator. I have attached my academic credentials.

Thanks in advance and I am prayerfully waiting for your kind consideration.

Yours faithfully,

Alice C. Ruto.



CURRICULUM VITAE

PERSONAL DETAILS:

NAME:	Alice Chepngeno Ruto
ID NO:	11299352
GENDER:	Female
NATIONALITY:	Kenyan
YEAR OF BIRTH:	1972
PLACE OF BIRTH:	Bomet County
ADDRESS:	Box 39- 20400 Bomet
COUNTY:	Bomet
CONSTITUENCY:	Konoin
WARD:	Boito
LOCATION:	Kaptebengwet
SUB-LOCATION:	Besiobei
VILLAGE:	Kaptebengwet
MARITAL STATUS:	Married
RELIGION:	Christian

LANGUAGE PROFICIENCY: English, Swahili, and Kalenjin

OBJECTIVE:

To faithfully render service to humanity through servant leadership, teaching and counseling so that people I come across can be able to cope with various problematic situation or circumstances they go through in life and develop holistically for the glorify God.

KEY SKILLS: Leadership; Teaching, counseling and preaching.

EDUCATION BACKGROUND:

<u>YEAR</u>	<u>INSTITUTION</u>	<u>QUALIFICATION</u>
2013 to Date	Mount Kenya University	MCP
1993-1997	Kenya Highlands Evangelical University	BTH
1988-1991	Ndaraweta Girls Sec. School	KCSE
1979-1986	Kipyosit Primary School	KCPE

WORK EXPERIENCE:

2000 to date	Nursing School Warden, Tenwek School of Nursing
1998-2000	Teacher at Chebilat Secondary School
1999-2000	Christian Education Coordinator Kaptebengwet A. I. C
2006- 2007	Church Secretary, Kaminjeiwet A.G.C
1993-1997	Evangelist, KHEU
1993-1997	Best book seller, KHEU
1996-1997	ET Assistant Secretary, KHEU.

TRAINING AND SEMINARS:

2005	Basic Counseling Skills at Kenya Institute of Professional Counseling (KIPC)
2012	Computer training

HOBBIES: Reading, Playing, Counseling, and Preaching

OBJECTIVE:

To faithfully render service to humanity through servant leadership, teaching and counseling so that people I come across can be able to cope with various problematic situation or circumstances they go through in life and develop holistically for the glorify God.

KEY SKILLS: Leadership; Teaching, counseling and preaching.

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2005	Basic Counseling Skills at Kenya Institute of Professional Counseling (KIPC)
2012	Computer training

HOBBIES: Reading, Playing, Counseling, and Preaching

Kenya Highlands Bible College
KERICHO KENYA



The Faculty of Kenya Highlands Bible College Certifies that

Alice Chepn'geno

has completed the studies and satisfied the requirements of

Bachelor Of Theology

In Testimony Whereof and in accordance with the authority invested in us by the College Council in meeting assembled we have hereunto subscribed our

names this **25th** day of **July** A. D. **1997**


Principal


Academic Dean


Council Chairman



KENYA HIGHLANDS BIBLE COLLEGE

BOX 123, KERICO, KENYA.

Secondary School Ndaraweta Girls Secondary
 Address P. O. Box 76, Bomet
 Date of Entrance 1988
 Date of Completion 1991
 Rank in Class _____

Name Alice Chepngeno Langat
 Parents/Guardian Samwel Langat
 Home Address P. O. Box 252, Bomet
 Date & Place of Birth 6th March, 1972
 Date of Entrance 6th September, 1993 Curriculum Theology
 G.P.A. 3.37 Class Rank _____
 Graduated 25-7-97 Degree or Certificate B.Th.
 Honors _____

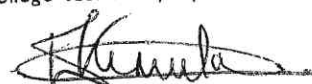
Course Number	Descriptive Title	Term Hrs.	Grade	Gd. Pts.	Course Number	Descriptive Title	Term Hrs.	Grade	Gd. Pts.
	<u>Term I - September, 1993</u>					<u>Term III - May, 1995</u>			
1-131	Old Testament Survey	4	A-	14.8	GS-232	Introduction to Ethics	2	B+	6.6
CE-131	C. E. Ministries I	2	A-	7.4	GS-233	Introduction to Anthropology	4	B	12.0
S-131	Library Orientation	-	A	0.0	MU-131	Music Theory I	4	A	16.0
A-131	English Language I	4	B	12.0	PT-233	Homiletics I	4	A	16.0
LA-134	Kiswahili I	4	B	12.0	TH-232	Theology of Christian Holi	2	B+	6.6
MU-165	Vocal Ensemble	1	A	4.0		<u>Term I - September, 1995</u>			
T-131	Dynamics of Discipleship	2	B+	6.6	BI-331	Hebrews & General Epistles	4	A-	14.8
	<u>Term II - January, 1994</u>				BU-261	Typing I	2	B	6.0
1-132	New Testament Survey	4	B	12.0	GS-331	Introduction to Philosophy	4	A-	14.8
E-132	C. E. Ministries II	2	B	6.0	PT-331	African Church History	2	A-	7.4
CE-133	Bible Study Methods	2	B	6.0	PT-332	Homiletics II	2	A-	7.4
CE-462	Princ. of Educ. Management	2	B	6.0	TH-331	Christian Theology I	4	B	12.0
A-132	English Language II	4	B	12.0		<u>Term II - January, 1996</u>			
LA-135	Kiswahili II	4	C+	9.2	BI-332	Minor Prophets	4	B	12.0
	<u>Term III - May, 1994</u>				GS-332	Introduction to Sociology	4	B-	10.8
1-133	Life of Christ	4	A-	14.8	LA-265	African Literature	4	A	16.0
A-133	Basic Research Methods	4	A	16.0	PT-333	Biblical Hermeneutics	2	A-	7.4
LA-231	Princ of Public Speaking	4	A	16.0	TH-332	Christian Theology II	4	B-	10.8
132	Princ & Prac of Evangelism	4	A-	14.8		<u>Term III - May 1996</u>			
	<u>Term I - September, 1994</u>				BI-333	Revelation	4	B-	10.8
B-231	Pentateuch	4	A-	14.8	CE-463	Curriculum Development	2	B+	6.6
BI-233	Historical Books	4	B+	13.2	MI-331	Traditional Religions	4	B-	10.8
S-231	Introduction to Psychology	4	B	12.0	PT-334	Pastoral Ministry	4	C+	9.2
PT-231	Church History I	4	B+	13.2	TH-333	Christian Theology III	4	A-	14.8
PT-461	Urban Ministry	2	A-	7.4		<u>Term III - September, 1996</u>			
	<u>Term II - January, 1995</u>				BI-431	Major Prophets	4	E+	13.2
BI-232	Acts	4	A	16.0	CE-431	Educational Psychology	4	A-	14.8
MI-231	Introduction to Missions	4	A	16.0	PT-431	Administration & Organization	2	B+	6.6
M-231	Music in the Church	4	A-	14.8	PT-432	Principles of Counseling	2	A-	7.4
I-232	Church History II	2	C	4.0	TH-432	Introduction to Conte Theo	4	B	12.0
TH-231	Basic Christian Beliefs	2	A	8.0		<u>Term II - January, 1997</u>			
					BI-432	Pauline Epistles	4	A	16.0
					CE-432	Teaching Methodology	4	A-	14.8
					GS-431	Hist of Modern Africa	4	B+	13.2
					TH-433	Theology in African Context	2	A-	7.4

Comments: One hour of credit equals eleven hours in class.

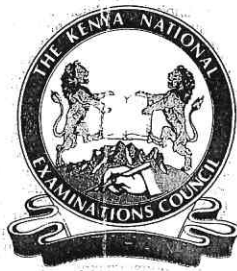
KEY TO GRADE SYSTEM

A - Excellent 4 points
 B - Good 3 points
 C - Average 2 points
 D - Passing 1 point
 F - Failure 0 points
 I - Incomplete (no credit until removed)

Record official only when it bears the impr of the college seal and proper signatures.


 Registrar

The Kenya National Examinations Council



This is to certify that the candidate named below sat for the Kenya Certificate of Secondary Education examination in the subjects named below and qualified for the award of a

Kenya

Certificate of Secondary Education

THE CANDIDATE REACHED THE GRADE SHOWN IN THE SUBJECTS NAMED

CHEPNGENO ALICE L

F 520297013

NDARAWETTA GIRLS' SECONDARY SCHOOL

- 101 ENGLISH
- 102 KISWAHILI
- 111 HISTORY AND GOVERNMENT
- 112 GEOGRAPHY
- 121 MATHEMATICS
- 134 PHYSICAL SCIENCE
- 135 BIOLOGICAL SCIENCES
- 212 CHRISTIAN RELIGIOUS EDUCATION
- 332 AGRICULTURE
- 426 COMMERCE

GRADE

C+(PLUS)

B-(MINUS)

B-(MINUS)

B-(MINUS)

D-(MINUS)

D+(PLUS)

C (PLAIN)

B-(MINUS)

B-(MINUS)

B-(MINUS)

SUBJECTS NAMED TEN

MEAN GRADE C+(PLUS)

EXAMINATION OF NOVEMBER/DECEMBER 1991


Secretary

Kenya National Examinations Council


Chairman

Kenya National Examinations Council

KCSE 343918

(See overleaf)



ED/B 100 (Rev.)

REPUBLIC OF KENYA

MINISTRY OF EDUCATION

**KENYA SECONDARY SCHOOL LEAVING
CERTIFICATE**

NDARAWETTA GIRLS SECONDARY SCHOOL

P.O. BOX 76, BOMET.

Admission/Serial No. 2059

THIS IS TO CERTIFY THAT CHEPNGENO ALICE L.
entered this school on Jan. 1988 and was enrolled in
Form One, and left on Nov. 1991 from
Form Four having satisfactorily completed the approved
course for Form Four

Date of Birth (in Admission Register) 1972

Headteacher's report on the pupil's ability, industry and conduct. Very good.
academic standard, a highly active member of the young
farmers club and C.U society. Keen responsible, Co-operative
and duty conscious student with high ambitions interested
in Netball.

Pupil's signature

Date of Issue November 1991.

Signature

Headteacher

NDARAWETTA GIRLS SEC. SCHOOL

P.O. BOX 76, BOMET.

This certificate was issued without any erasure or alteration whatsoever

Kenya Highlands Bible College

presents this

Certificate of Service

to

Alice Lang'at

for fulfilling the duties of

ET ASSISTANT SECRETARY

SEPTEMBER 1996 - JULY 1997

Wagat
Principal

Joe Cheluf
Dean of Students

23.7-97
Date

KENYA HIGHLANDS BIBLE COLLEGE
EVANGELISM DEPARTMENT

AWARDS THIS CERTIFICATE TO

Alice Langat.

FOR BEING AN ACTIVE EVANGELIST

CHAIRMAN: *[Signature]*

PRINCIPAL: *[Signature]*

DATE: 15TH JULY 1997.

KENYA TECHNICAL COLLEGE
NVA/NOVA/NOVA/NOVA/NOVA

AWARDS THE CERTIFICATE TO

Miss Alice Mwangi Mwangi

FOR BEING THE BEST SCIENTIST

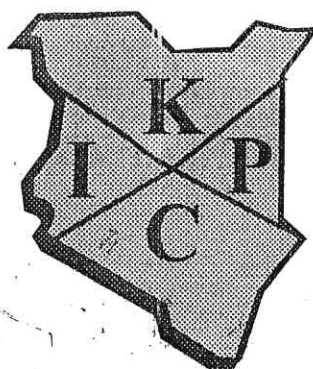
CHAIRMAN  PRINCIPAL 

DATED 12 JULY 1997

TO KINOW HILL A 30 MARKS HILL KINOW.

RESPECTING KINOW HILL A 30 MARKS HILL KINOW.

KENYA INSTITUTE OF PROFESSIONAL COUNSELLING



WORKING TOWARDS
WHOLENESS

This is to certify that
Alice Ruto

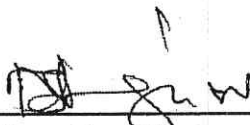
has successfully completed a course in

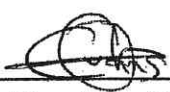
BASIC COUNSELLING SKILLS

held on 14/07/2005 *to* 16/07/2005

*and has been registered accordingly in the
institute records.*

Date 16/07/2005


Executive Director


Director of Training
and Development

NO. KIPC/2005/SC/8200

World Wide Information Technology



Certificate

This is to certify that

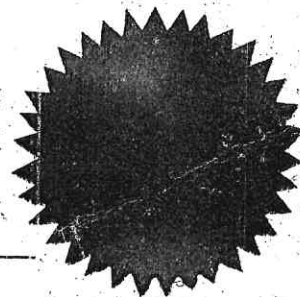
ALICE RUTO

Certificate Number WWIT/ 17075 S/No TWK/04

Has successfully completed the programs of training and Passed the Final Certificate Examinations listed below in testimony whereof we have awarded this

Certificate on Computer Studies

<u>Computers Programs</u>	<u>Grades (s)</u>
Introduction to Computers	<u>DISTINCTION</u>
Ms-Windows	<u>DISTINCTION</u>
Ms-Word	<u>DISTINCTION</u>
Ms-Excel	<u>CREDIT</u>
Ms-Access	<u>DISTINCTION</u>
Ms-Powerpoint	<u>DISTINCTION</u>
Ms-Outlook (Internet)	<u>CREDIT</u>
Pagemaker	<u>DISTINCTION</u>
Keyboarding	<u>DISTINCTION</u>
Overall Performance	<u>DISTINCTION</u>
Witness on rewards and seal this	4TH MAY 2012



[Signature]

Director

[Signature]

Principal

[Signature]

H.O.D

Grading System: 85 & above - Distinction, 65-84 - Credit, 45-64 - Pass, 44 & below - Fail

Certificate issued without any erasure or alteration whatsoever

Certificate of Appreciation

For Length of service

Tenwek Hospital

This is to certify that

Alice Rutto T-0015

Has faithfully served Tenwek Hospital for the past ten years.
We are grateful to you for the service you have given.

This 19th Day Of August 2010



ADMINISTRATOR



EXECUTIVE OFFICER



HIGHER EDUCATION LOANS BOARD

Tel: 0711052000, 2278000, 0722205292, 0733205292,
0704333035, 0704333036, 0737205292, 0754556899
Fax: 2252330
E-mail: ceo@helb.co.ke
Website: www.helb.co.ke

Anniversary Towers
18th Floor, University Way
P.O. Box 69489-00400
Nairobi, Kenya

HELB/REC/21/CERT 132/05

12th September, 2013

To Whom It May Concern,

**UNIVERSITY STUDENTS' LOAN RECOVERY
ALICE CHEPNGENO RUTO ID NO. 11299352**

The above subject refers.

Please note that the above named person was not a beneficiary of Higher Education Loans Board Scheme.

In the event of any further queries, please do not hesitate to contact the undersigned.

This letter is valid until 11th September, 2014

Yours faithfully,

**CLAUDE MKINDI MWAIKWASI
FOR: BOARD SECRETARY/CEO**

C.C Alice Chepngeno Ruto



FIRST SCHEDULE (S.13) / TARATIBU YA KWANZA (S.13)

SELF-DECLARATION FORM / FOMU YA KUJITANGAZA

1. GENERAL INFORMATION / TAARIFA YA JUMLA

Title / Cheo	Surname / Jina la ukoo	First Name / Jina la Kwanza	Middle Name / Jina la Katikati	Other Names / Majina Mengine
Mr/Mrs/Prof/ Miss/Ms/Dr Bw/Bi/Prof/ Binti/Bibi/Dkt	RUTO	ALICE	CHEPNGENO	
ID CARD No. Na. ya Kitambulisho	PASSPORT NO. NA. ya PASIPOTI	EXPIRY DATE OF PASSPORT TAREHE YA MUDA WA PASIPOTI KUISHA	PIN NO. NA. ya PIN	
11299352	—	—	A002747496R	
SEX (Tick) JINSIA (Weka Alama)		Occupation: PASTOR Kazi:		
Male ☐ Kiume		E-Mail Address: rutodalice@gmail.com Anwani ya Barua pepe:		
Female ☒ Kike		Postal Address: PO Box 39 Bomet Anwani ya Posta: SL Posta: Code: 20400 Msimbo:		
Other Addresses: Anwani Nyingine:				
Telephone No. Na. ya Simu	Mobile No. Na. ya Rununu	Other Numbers Nambari Nyingine		
	0713 507 197			
RESIDENCE MAKAZI	ESTATE/TOWN/LOCATION MTAA/MJI/LOKESHENI		KAPTEBENGWEI	
	DISTRICT WILAYA		KONDIN	
	COUNTY KAUNTI		BOMET	
	TOWN/CITY MJI/JUJI		BOMET	
	COUNTRY NCHI		KENYA	
2. BIRTH INFORMATION / TAARIFA YA KUZALIWA				
DATE OF BIRTH / TAREHE YA KUZALIWA 28th March 1972				



HIGHEST ACADEMIC QUALIFICATION OBTAINED
KUFUZU KWA JUU ZAIDI KWA KIAKADEMIA ULIKOPATA

Qualification / Kufuzu	Institution / Taasisi	Year / Mwaka
Bachelor of Theology	Kenya Highland Bible College	1997

6. LANGUAGE SPOKEN / LUGHA UNAZOZUNGUMZA

First Language Lugha ya Kwanza	Second Language Lugha ya Pili	Others Nyingine
Kiswahili	Kiswahili	

7. MEMBERSHIP OF PROFESSIONAL ORGANISATION(s) (If any)

UANACHAMA WA SHIRIKA(MA) YA KITAALAMU (Kama yapo)

Name of Organization Jina la Shirika	Date of Admission Tarehe ya Kuandikishwa	Membership No. Na. ya Uanachama
N/A		

8. REASON(S) FOR DECLARATION / SABABU ZA KUJITANGAZA

Purpose for which declaration is required / Kusudio la kuhitajika kwa kujitangaza huku

Election ☐ Employment ☒
Upigaji kura Kuajiriwa

Others (Specify) County jobs / standard
Nyingine (Bainisha)

State office for which the declaration is being submitted
Ofisi ya serikali ambayo kujitangaza huku kunawasilishwa

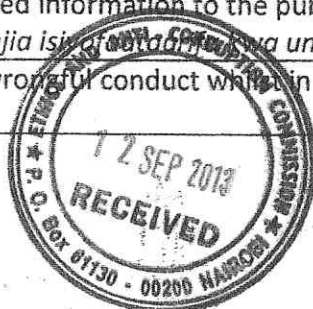
EACC Bomet

9. MORAL AND ETHICAL QUESTIONS / MASWALI YA NIDHAMU NA KIMAADILI

Answers to the following questions are mandatory. If YES to any question you must provide additional information on a supplementary sheet.

Majibu kwa maswali yafuatayo ni lazima. Kama NDIYO katika swali lolote lazima utoe taarifa ya ziada kwenye karatasi nyingine.

	YES	NO
a) Have you ever engaged in any form of dishonesty in the conduct of public affairs a) Umewahi kujihusisha na hali yoyote ya kutokuwa mwaminifu katika kazi zako na shughuli za umma		✓
b) Have you ever abused a public office? b) Umewahi kutumia vibaya ofisi ya umma?		✓
c) Have you ever misrepresented information to the public? c) Umewahi kuwakilisha kwa njia isi sahihi taarifa kwa umma?		✓
d) Have you ever engaged in wrongful conduct which is in the furtherance of personal benefit?		✓



n) Umewahi kutuma ombi la Cheti cha kuondolewa Hatia au Cheti cha Kinidhamu au cha visa au nyaraka nyingine zinazoidhinisha kazi katika ofisi ya umma na hivyo basi wewe kunyimwa na/ au kukataliwa kwa sababu yoyote nchini Kenya au nchi yoyote nyingine?

10. EMPLOYMENT INFORMATION / TAARIFA YA KUAJIRIWA

NAME OF EMPLOYER JINA LA MWAJIRI	POSITION/RANK CHEO/WADHIFA	DATE OF FIRST APPOINTMENT TAREHE YA KUAJIRIWA KWA KWANZA	DATE OF PRESENT APPOINTMENT TAREHE YA KUAJIRIWA KWA SASA
Tennet Hospital	Chaplain/warden	2000	2013

WORKSTATION KITUO CHA KAZI Tennet School of Nursing	NATURE OF EMPLOYMENT (Constitutional/Elective/Permanent/Contractual/Other) AINA YA KUAJIRIWA (Kikatiba/Kuteuliwa/Kudumu/Kikandarasi/Nyingine)
--	--



JAMHURI YA KENYA

REPUBLIC OF KENYA

SERIAL NUMBER: 211840957

ID NUMBER: 11299352

FULL NAMES

ALICE CHEPNGENO RUTO



DATE OF BIRTH

1972

SEX

FEMALE

DISTRICT OF BIRTH

BOMET

PLACE OF ISSUE

BOMET CENTRAL

DATE OF ISSUE

11. 12. 1998

HOLDER'S SIGN.

[Signature]



ORIGINAL *Shelton*
REPUBLIC OF KENYA
OFFICIAL RECEIPT | C | *52/5* *2013* **D485921**

RECEIVED from W. C. C. Co.

Cents 100 Over one

on account of *PTA*

Vote Head bp Woo eis

Sub-Head

Item.

Cash
Cheque No.

Signature of Officer receiving unit

FORM 6

GPK (SP) 7356--50m--3/13

254610